

# REGISTER NOW!



## Five Easy Ways to Sign Up for a Class:



**IN PERSON:** Visit our office on Hwy. 60 across from the main entrance to NGCSU and next to Dairy Queen.



**BY MAIL:** Complete the registration form and mail in with payment.

**MAIL:**  
NGCSU Continuing Education  
82 College Circle  
Dahlonega, GA 30597



**BY PHONE:** Call us and use a credit card for payment. We accept Visa, MasterCard, and Discover.

**CALL: 706-864-1918**



**BY FAX:** Fax your registration, and include credit card information.

**FAX: 706-864-1686**



**BY EMAIL:** Send an email with all info on registration form.

**EMAIL: conted@ngcsu.edu**

*Sign Up for our monthly e-newsletter!*

Get the latest news and class info delivered to your inbox.

Email conted@ngcsu.edu and say "Sign Me Up Now"

## REGISTRATION FORM

*Fall 2009*

Name: \_\_\_\_\_  
(Last) (First) (Middle)

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Year of Birth: \_\_\_\_\_  
*(May be used to announce upcoming programs or class information)*

Photo Release: \_\_\_\_\_  
*By signing, I hereby release to North Georgia College & State University the use of my personal photographic image(s).*

Course Title	Start Date	Fee
	Authorized Amount	\$

**Payment Method:** *Registration and payment required to confirm your enrollment.*

Charge to:  VISA  MasterCard  Discover

Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Sec. Code: \_\_\_\_\_

Authorizing Signature: \_\_\_\_\_

Money Order  Check (*made payable to NGCSU*)  Company Billing:

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

*Continuing Education is self-supporting; therefore we may cancel classes with low enrollment. The participant will be notified and receive a full refund. If a participant must cancel, three (3) working days notice and a written request is required to receive a refund, less a \$20 processing fee. Registrants who fail to withdraw prior to class will not receive a refund. NGCSU is an affirmative action, equal opportunity institution through the University System of Georgia.*

*We offer a 10% discount to anyone over the age of 62 and to NGCSU faculty, staff, and students on instructor-led classes only. (You must show ID at time of registration.) Currently, we do not offer discounts for online classes, music lessons, or travel programs.*