

# Vista 8 Pre-Migration Check List for North Georgia

The Vista 8.x Migration is a Partnership Between the Board of Regents Office of Information and Instructional Technology (OIIT) and the University System of Georgia (USG) Institutions

The Vista 8 migration provides the opportunity to:

- Update course content
- Organize courses more efficiently so that they are easier to use
- Leave behind outdated content and data
- Design courses that are more pedagogically sound
- Access new tools and functionality

The following table outlines the criteria to consider when you are identifying which sections to rebuild, which to migrate and when to migrate:

## Migrate or Rebuild

<b>Rebuild Sections</b>	<ul style="list-style-type: none"><li>• If faculty wish to update content.</li><li>• If faculty wish to extensively use the new tools such as Blogs, Journals, Grading Forms (rubrics), and Goals.</li><li>• If the section contains epacks with access codes. Experience shows that attempting to migrate sections with epacks that include access codes are problematic. Consult with the publisher to determine if the epack is compatible with Vista 8 and that your license is up to date.</li><li>• If section contains content created in older versions of applications (Respondus, PowerPoint, MSOffice, WebCT Campus Edition, etc.)</li><li>• If the section is larger than 2 GB containing large media files (These should be hosted on a media server).</li><li>• If section contains PowerPoint presentations with transitions, animations, audio, video, large graphics or pictures (file size can be reduced using an application such as Impatica or iSprings Solutions).</li><li>• If section contains four or more levels of subfolders in the File Manager.</li></ul>
<b>Migrate Sections</b>	<ul style="list-style-type: none"><li>• If the section contains epacks without access codes.</li><li>• If the section was created after August 2005.</li><li>• If the section is small in size and does not contain large media files or large PowerPoint files.</li><li>• If the section contains three or fewer levels of subfolders in the File Manager.</li></ul> <p><b>NOTE:</b> Sections that are not within an existing learning context will not migrate. They will need to be copied into an existing learning context in order to migrate successfully.</p>

## Migration Time Frame

**Migrate First:**

- Sections that will be taught in Fall 2009, including those that are not currently being taught
- Sections that are taught fully online

**Migrate Later:**

- Sections that will be taught in Spring 2010 and later

**Notes:** The list of criteria above is just a basic guide for faculty when considering to migrate or rebuild their sections. Please contact Judy McHan for more details about your content and your decisions for Vista 8.